

CLEVEDON SCHOOL

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2017

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CLEVEDON SCHOOL

Financial Statements - For the year ended 31 December 2017

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Clevedon School

Statement of Responsibility

For the year ended 31 December 2017

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2017 fairly reflects the financial position and operations of the school.

The School's 2017 financial statements are authorised for issue by the Board.

Hannah David Lee

Full Name of Board Chairperson

[Signature]

Signature of Board Chairperson

Date:

28/05/18

Julie Ann Schumacher

Full Name of Principal

[Signature]

Signature of Principal

Date:

28/05/18

Clevedon School
Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2017

	Notes	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Revenue				
Government Grants	2	2,756,599	2,552,112	2,616,196
Locally Raised Funds	3	412,284	349,160	313,030
Interest Earned		12,517	6,500	9,405
		<hr/>	<hr/>	<hr/>
		3,181,400	2,907,772	2,938,631
Expenses				
Locally Raised Funds	3	111,023	103,340	84,520
Learning Resources	4	2,074,406	1,745,623	1,847,468
Administration	5	209,944	205,864	207,049
Finance Costs		5,625	7,141	9,105
Property	6	567,057	679,856	631,116
Depreciation	7	168,038	166,724	172,247
Loss on Disposal of Property, Plant and Equipment		1,130	-	-
		<hr/>	<hr/>	<hr/>
		3,137,223	2,908,548	2,951,505
Net Surplus / (Deficit)		44,177	(776)	(12,874)
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
		44,177	(776)	(12,874)

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.

Clevedon School
Statement of Changes in Net Assets/Equity

For the year ended 31 December 2017

	Actual 2017 \$	Budget (Unaudited) 2017 \$	Actual 2016 \$
Balance at 1 January	<u>740,288</u>	<u>740,288</u>	<u>739,958</u>
Total comprehensive revenue and expense for the year	44,177	(776)	(12,874)
Capital Contributions from the Ministry of Education			
Contribution - Furniture and Equipment Grant	-	-	13,204
Equity at 31 December	<u>784,465</u>	<u>739,512</u>	<u>740,288</u>
Retained Earnings	784,465	739,512	740,288
Reserves	-	-	-
Equity at 31 December	<u>784,465</u>	<u>739,512</u>	<u>740,288</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.

Clevedon School

Statement of Financial Position

As at 31 December 2017

	Notes	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Current Assets				
Cash and Cash Equivalents	8	123,190	154,180	173,739
Accounts Receivable	9	117,141	105,500	86,930
GST Receivable		16,329	18,000	23,412
Prepayments		3,517	5,000	9,462
Investments	10	330,871	250,000	154,836
		<u>591,048</u>	<u>532,680</u>	<u>448,379</u>
Current Liabilities				
Accounts Payable	12	219,119	175,000	139,615
Revenue Received in Advance	13	12,000	-	1,982
Provision for Cyclical Maintenance	14	-	-	17,011
Finance Lease Liability - Current Portion	15	16,939	17,000	39,893
Funds held for Capital Works Projects	16	746	-	9,775
		<u>248,804</u>	<u>192,000</u>	<u>208,276</u>
Working Capital Surplus		342,244	340,680	240,103
Non-current Assets				
Property, Plant and Equipment	11	517,060	477,495	566,220
E H Dawe Memorial Sports Fund		6,000	6,000	6,000
		<u>523,060</u>	<u>483,495</u>	<u>572,220</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	14	66,361	69,663	52,167
Finance Lease Liability	15	14,476	15,000	19,868
		<u>80,837</u>	<u>84,663</u>	<u>72,035</u>
Net Assets		<u><u>784,467</u></u>	<u><u>739,512</u></u>	<u><u>740,288</u></u>
Equity		<u><u>784,465</u></u>	<u><u>739,512</u></u>	<u><u>740,288</u></u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Clevedon School
Statement of Cash Flows
For the year ended 31 December 2017

		2017	2017	2016
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
		\$	\$	\$
Cash flows from Operating Activities				
Government Grants		617,416	588,098	618,374
Locally Raised Funds		417,135	349,658	315,961
International Students		12,000	-	-
Goods and Services Tax (net)		7,084	5,412	(11,567)
Payments to Employees		(364,373)	(325,797)	(365,330)
Payments to Suppliers		(412,691)	(425,132)	(379,752)
Interest Paid		(5,625)	(7,141)	(9,105)
Interest Received		11,924	6,042	8,760
Net cash from / (to) the Operating Activities		282,870	191,140	177,341
Cash flows from Investing Activities				
Proceeds from Sale of PPE (and Intangibles)		(1,130)	-	-
Purchase of PPE (and Intangibles)		(83,446)	(72,959)	(79,659)
Purchase of Investments		(176,035)	(95,164)	(4,226)
Net cash from / (to) the Investing Activities		(260,611)	(168,123)	(83,885)
Cash flows from Financing Activities				
Furniture and Equipment Grant		-	-	13,204
Finance Lease Payments		(63,779)	(32,801)	(45,424)
Funds Administered on Behalf of Third Parties (Net)		(9,029)	(9,775)	9,775
Net cash from Financing Activities		(72,808)	(42,576)	(22,445)
Net increase/(decrease) in cash and cash equivalents		(50,549)	(19,559)	71,011
Cash and cash equivalents at the beginning of the year	8	173,739	173,739	102,728
Cash and cash equivalents at the end of the year	8	123,190	154,180	173,739

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been omitted.

Clevedon School

Notes to the Financial Statements

1. Statement of Accounting Policies

For the year ended 31 December 2017

a) Reporting Entity

Clevedon School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2017 to 31 December 2017 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 16.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

h) Accounts Receivable

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

i) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition, bank term deposits are measured at amortised costs using the effective interest method less impairment.

j) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Leased Assets

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements – Crown	10–75 years
Furniture and equipment	10–15 years
Information and communication technology	3–5 years
Leased assets held under a Finance Lease	3 years
Library resources	12.5% Diminishing value

k) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

l) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

m) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

n) Revenue Received in Advance

Revenue received in advance relates to fees received from students for 2017 camp fees where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

o) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

p) Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

q) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

r) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

w) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operational grants	519,327	508,692	495,514
Teachers' salaries grants	1,783,256	1,488,504	1,578,409
Use of Land and Buildings grants	376,105	500,000	432,617
Other MoE Grants	77,911	54,916	109,656
	<u>2,756,599</u>	<u>2,552,112</u>	<u>2,616,196</u>

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Revenue			
Donations	188,740	185,020	168,894
Fundraising	104,033	40,000	27,656
Trading	61,184	58,660	87,802
Activities	58,327	65,480	28,678
	<u>412,284</u>	<u>349,160</u>	<u>313,030</u>
Expenses			
Activities	58,862	63,940	34,435
Trading	37,883	36,400	47,164
Fundraising (costs of raising funds)	14,278	3,000	2,921
	<u>111,023</u>	<u>103,340</u>	<u>84,520</u>
<i>Surplus for the year Locally raised funds</i>	<u>301,261</u>	<u>245,820</u>	<u>228,510</u>

4. Learning Resources

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	26,813	35,042	41,524
Information and communication technology	24,795	22,700	19,559
Library resources	579	2,400	1,664
Employee benefits - salaries	1,948,752	1,609,481	1,733,407
Staff development	73,467	76,000	51,314
	<u>2,074,406</u>	<u>1,745,623</u>	<u>1,847,468</u>

5. Administration

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
		\$	
Audit Fee	6,089	6,600	5,930
Board of Trustees Fees	1,815	3,240	4,290
Board of Trustees Expenses	2,150	3,900	7,135
Communication	4,070	5,470	4,208
Consumables	23,447	19,600	20,822
Other	16,142	18,040	13,226
Employee Benefits - Salaries	140,846	136,914	136,805
Insurance	6,135	5,900	5,733
Service Providers, Contractors and Consultancy	9,250	6,200	8,900
	<u>209,944</u>	<u>205,864</u>	<u>207,049</u>

6. Property

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
		\$	
Caretaking and Cleaning Consumables	11,759	9,330	11,114
Consultancy and Contract Services	41,794	42,000	41,380
Cyclical Maintenance Provision	16,585	17,496	17,503
Grounds	13,897	10,600	12,103
Heat, Light and Water	23,159	19,000	23,587
Repairs and Maintenance	22,712	22,150	33,214
Use of Land and Buildings	376,105	500,000	432,617
Security	5,005	6,000	5,223
Employee Benefits - Salaries	56,041	53,280	54,375
	<u>567,057</u>	<u>679,856</u>	<u>631,116</u>

The use of land and buildings figure represents 8% of the school's total property value. This is used as a 'proxy' for the market rental of the property. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Depreciation of Property, Plant and Equipment

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
		\$	
Buildings - School	15,827	15,827	15,827
Furniture and Equipment	32,114	33,000	47,561
Information and Communication Technology	80,698	92,897	92,881
Leased Assets	34,886	21,000	12,221
Library Resources	4,513	4,000	3,757
	<u>168,038</u>	<u>166,724</u>	<u>172,247</u>

8. Cash and Cash Equivalents

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Bank Current Account	33,336	66,180	126,746
Bank Call Account	56,347	60,000	48,991
Short-term Bank Deposits	37,208	30,000	-
Credit Cards	(3,701)	(2,000)	(1,998)
Net cash and cash equivalents and bank overdraft for Cash Flow Statement	<u>123,190</u>	<u>154,180</u>	<u>173,739</u>

9. Accounts Receivable

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Receivables	3,959	4,000	6,480
Interest Receivable	1,635	1,500	1,042
Teacher Salaries Grant Receivable	111,547	100,000	79,408
	<u>117,141</u>	<u>105,500</u>	<u>86,930</u>
Receivables from Exchange Transactions	5,594	5,500	7,522
Receivables from Non-Exchange Transactions	111,547	100,000	79,408
	<u>117,141</u>	<u>105,500</u>	<u>86,930</u>

10. Investments

The School's investment activities are classified as follows:

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Current Asset			
Short-term Bank Deposits	330,871	250,000	154,836
Non-current Asset			
Long-term Bank Deposits	-	-	-

The carrying value of long term deposits longer than 12 months approximates their fair value at 31 December 2017.

11. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
	\$	\$	\$	\$	\$	\$
2017						
Buildings	183,686	-	-	-	(15,828)	167,858
Furniture and Equipment	194,692	9,512	(1,130)	-	(32,114)	170,960
Information and Communication Technology	129,237	70,477	-	-	(80,698)	119,016
Leased Assets	22,739	37,127	-	-	(34,886)	24,980
Library Resources	35,866	2,893	-	-	(4,513)	34,246
Balance at 31 December 2017	566,220	120,009	(1,130)	-	(168,039)	517,060

	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$
2017			
Buildings	581,500	(413,642)	167,858
Furniture and Equipment	570,766	(399,806)	170,960
Information and Communication Technology	585,599	(466,583)	119,016
Leased Assets	42,673	(17,693)	24,980
Library Resources	107,486	(73,240)	34,246
Balance at 31 December 2017	1,888,024	(1,370,964)	517,060

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
	\$	\$	\$	\$	\$	\$
2016						
Buildings	199,513	-	-	-	(15,827)	183,686
Furniture and Equipment	230,790	11,463	-	-	(47,561)	194,692
Information and Communication Technology	137,753	84,365	-	-	(92,881)	129,237
Leased Assets	-	34,960	-	-	(12,221)	22,739
Library Resources	28,073	11,550	-	-	(3,757)	35,866
Balance at 31 December 2016	596,129	142,338	-	-	(172,247)	566,220

Accumulated Depreciation

	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$
2016			
Buildings	581,500	(397,814)	183,686
Furniture and Equipment	546,112	(351,420)	194,692
Information and Communication Technology	509,462	(380,225)	129,237
Leased Assets	34,960	(12,221)	22,739
Library Resources	104,592	(68,726)	35,866
Balance at 31 December 2016	1,776,626	(1,210,406)	566,220

12. Accounts Payable

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operating creditors	89,867	70,000	65,871
Accruals	10,069	10,000	9,200
Banking staffing overuse/(underuse)	(10,355)	(10,000)	(24,490)
Employee Entitlements - salaries	123,928	100,000	87,594
Employee Entitlements - leave accrual	5,610	5,000	1,440
	<u>219,119</u>	<u>175,000</u>	<u>139,615</u>
Payables for Exchange Transactions	219,119	175,000	139,615
	<u>219,119</u>	<u>175,000</u>	<u>139,615</u>

The carrying value of payables approximates their fair value.

13. Revenue Received in Advance

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
International Student Fees	12,000	-	-
Activities - School CampCamp	-	-	1,982
	<u>12,000</u>	<u>-</u>	<u>1,982</u>

14. Provision for Cyclical Maintenance

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Provision at the Start of the Year	69,178	69,178	71,077
Increase to the Provision During the Year	17,496	17,496	18,004
Adjustment to the Provision	(911)	-	(501)
Use of the Provision During the Year	(19,402)	(17,011)	(19,402)
Provision at the End of the Year	<u>66,361</u>	<u>69,663</u>	<u>69,178</u>
Cyclical Maintenance - Current	-	-	17,011
Cyclical Maintenance - Term	66,361	69,663	52,167
	<u>66,361</u>	<u>69,663</u>	<u>69,178</u>

15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers. Minimum lease payments payable:

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
No Later than One Year	16,939	16,000	39,893
Later than One Year and no Later than Five Years	14,476	15,000	19,868
	<u>31,415</u>	<u>31,000</u>	<u>59,761</u>

16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2017	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
MOE 5YA, Admin/Classroom Refurb	<i>in progress</i>	11,775	-	(11,291)	-	484
MOE 5YA, Wastewater	<i>in progress</i>	(2,000)	28,889	(26,627)	-	262
Totals		9,775	28,889	(37,918)	-	746

Represented by:

Funds Held on Behalf of the Ministry of Education	11,775
Funds Due from the Ministry of Education	(2,000)
	9,775

	2016	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
MOE 5YA, Admin/Classroom Refurb	<i>in progress</i>	-	28,800	(17,025)	-	11,775
MOE 5YA, Wastewater	<i>in progress</i>	-	-	(2,000)	-	(2,000)
Totals		-	28,800	(19,025)	-	9,775

17. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

18. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2017 Actual \$	2016 Actual \$
<i>Board Members</i>		
Remuneration	1,815	4,290
Full-time equivalent members	0.46	0.14
<i>Leadership Team</i>		
Remuneration	221,927	219,223
Full-time equivalent members	2.00	2.00
Total key management personnel remuneration	223,742	223,513
Total full-time equivalent personnel	2.46	2.14

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2017 Actual \$000	2016 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	150 - 160	120 - 130
Benefits and Other Emoluments	0 - 10	-
Termination Benefits	-	-

Other Employees

No other employees with remuneration greater than \$100,000.

The disclosure for 'Other Employees' does not include remuneration of the Principal.

19. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2017 Actual	2016 Actual
Total	-	-
Number of People	-	-

20. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2017 (Contingent liabilities and assets at 31 December 2016: nil).

21. Commitments

(a) Capital Commitments

As at 31 December 2017 the Board has not entered into contract agreements for capital works.

(Capital commitments at 31 December 2016: \$28,800 contract for Classroom refurbishment to be completed in 2017, which will be fully funded by the Ministry of Education. \$17,025 has been spent on the project to date of the amount received, leaving \$11,775 to be spent in 2018.)

(b) Operating Commitments

As at 31 December 2017 the Board has not entered into operating contracts.

22. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but "attempts" to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

23. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Loans and receivables

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Cash and Cash Equivalents	123,190	154,180	173,739
Receivables	117,141	105,500	86,930
Investments - Term Deposits	330,871	250,000	154,836
Total Cash and Receivables	<u>571,202</u>	<u>509,680</u>	<u>415,505</u>

Financial liabilities measured at amortised cost

Payables	219,119	175,000	139,615
Finance Leases	31,415	32,000	59,761
Total Financial Liabilities Measured at Amortised Cost	<u>250,534</u>	<u>207,000</u>	<u>199,376</u>

24. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.